

# **Habitat Home Ownership**

# If you can answer "YES" to all of these questions, you may qualify!

- Do you live in Alcona, Alpena, Montmorency, Oscoda, Presque Isle counties?
- Do you currently live in substandard housing, currently rent your residence, or live with family or friends?
- Are you currently without a mortgage?
- Are you willing to perform "sweat equity" and help build your home\*?
- Are you unable to obtain traditional financing, but are able to make monthly payments?

If you have answered "YES" to all the above questions, please complete our Homeownership Program Application to see if we are able to assist you!



Jennifer Nestell
Community Outreach Coordinator

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## We are unable to assist with immediate housing needs.

If your housing needs are immediate, Habitat for Humanity may not be the best option. We would be happy to provide other community resources for you to contact if your situation is of a critical nature.

Notice: the federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, or age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with this law concerning this creditor is the Consumer financial Protection Bureau, 1700 G St. NW, Washington, DC 20552.

2630 US 23 S., Alpena, MI 49707 ~ Phone: (989) 354-5555 Serving Alcona, Alpena, Montmorency, Oscoda, and Presque Isle Counties



<sup>\*</sup>Alternate methods of performing sweat equity are available to those with physical limitations.



# **Application**

Date of adverse action letter:

**Habitat Homeownership Program** 

Habitat for Humanity Northeast Michigan 2630 US 23 South Alpena, MI 49707 (989) 354-5555 www.habitatnemi.org



We are pledged to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status or national origin.

1 TOTAL CO. L. C.					anity homeownership program to dance with our privacy policy.	ruthfully, completely ar	nd accurate	ly.
Type of credit		nt credit. To	tal numbe		wers:initials:			
			1A. AF	PLICAN	T INFORMATION			
	Applican	t			C	Co-applicant		
Applicant's na	me:			72 1	Co-applicant's name:			
Alternative and	d former names:		170		Alternative and former name	s:		
Social Security	number				Social Security number			
Home phone (	)				Home phone ()			
Cell phone (	)				Cell phone ()			
Work phone (	)				Work phone ()			
Age	Date of birth (mm/do	l/yyyy)			Age Date of b	oirth (mm/dd/yyyy)		
20-16 1000 minutes (2000 minut	Separated  Unmarried Unmarried  U				☐ Married ☐ Separated ☐ domestic partnership, registered reciprod			
Dependents and Name	d others who will live with yo	ou: Age	Male	Female	Dependents and others who will Name	l live with you (not listed Age		cant): Female
		-						
		-						
J <del> </del>	-							
							_ 🗆	
Present address	(street, city, state, ZIP code	e): 🗆 Own	☐ Rent		Present address (street, city, stat	te, ZIP code):	□ Rent	
Number of years	:				Number of years:			
If you have	ve lived at your present ac	ddress for les	s than tw	o years, o	complete the following, for all ad	dresses during the pa	st two year	rs:
Previous address	s(es) (street, city, state, ZIP	code): 🗆 O	wn 🗆	Rent	Previous address(es) (street, city	r, state, ZIP code): □	Own 🗆 F	Rent
Number of years:	:				Number of years:			
	FO	R OFFICE	USE ON	ILY — D	O NOT WRITE IN THIS SPA	CE		
Date received: _					Date of selection committee app			
Date of notice of	fincomplete application let	tter:			Date of board approval:			

Date of partnership agreement:

1B. MILITARY SERV	/ICE_				
Did you (or your deceased spouse) serve, or are you currently serving, in the United State (Army, Marine Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Air Force, Space Force, Coast Guard, Reserve or National Corps, Navy, Na					
If yes, check all that apply:  Currently serving on active duty with projected expiration date of service/tour/(mm/dd/yyyy)  Currently retired, discharged, or separated from service  Only period of service was as a non-activated member of the Reserve or National Guard  Surviving spouse					
Is anyone else in your household serving, or did they serve, in the United States Armed F  If yes, check all that apply:  Currently serving on active duty with projected expiration date of service/tour  Currently retired, discharged, or separated from service  Only period of service was as a non-activated member of the Reserve or Nation	//(mm/dd/yyyy)				
2. WILLINGNESS TO PA	ARTNER				
3. PRESENT HOUSING CO	NDITIONS				
Currently, are you:					
	throom				
Other (please describe):					
In the space below, describe the condition of the house or apartment where you live.	Why do you need a Habitat home?				
If you rent your current residence, please supply a copy of your lease a bank statement or canceled rent check to					
Name, address and phone number of current landlord:					
4. PROPERTY INFORMA	ATION				
☐ I do not own any real estate (move to Section 5).					
If you own your residence, what is your monthly mortgage payment (including taxes, insurance, etc.)?	Do you own land other than your residence?   No Yes Monthly payment (including taxes, insurance, etc.)				
\$/month Unpaid balance \$	\$				
If you wish your property to be considered for building your Habitat home, please attach th <b>Note:</b> A separate approval process will apply with respect to any such requests, as each p through the Habitat program.					

	5. EMPLOYMEN	NT INFORMATION				
Applicant		Co	o-applicant			
☐ Does not app	ly.	0 1	Does not apply	·.		
Name and address of CURRENT employer:	Start date (mm/dd/yyyy):	nm/dd/yyyy): Name and address of CURRENT employer:		Name and address of CURRENT employer: Start		Start date (mm/dd/yyyy):
	Annual (gross) wages:	1				
Type of business:	Business phone:	Type of business:		Business phone:		
If working a	at current job less than one	year, complete the following infor	mation.			
Name and address of <b>PREVIOUS</b> employer:	Years on this job:	Name and address of PREVIOUS employer: Years		Years on this job:		
	Annual (gross) wages:			Annual (gross) wages:		
Type of business:	Business phone:	Type of business:	1,000	Business phone:		
☐ Check if you are the business owner or a ☐ I have an ownership share of less than Monthly income (or loss) \$		ownership share of 25% or more.	applicants v	OTE: Self-employed vill be required to provide ocuments such as tax financial statements.		

6. MONTHLY INCOME							
Income source	Applicant	Co-applicant	Others in household	Total			
Salary/wages (gross)	\$	\$	\$	\$			
TANF	\$	\$	\$	\$			
Alimony	\$	\$	\$	\$			
Child support	\$	\$	\$	\$			
Social Security	\$	\$	\$	\$			
SSI	\$	\$	\$	\$			
Disability	\$	\$	\$	\$			
Housing voucher (e.g., Section 8)	\$	\$	\$	\$			
Unemployment benefits	\$	\$	\$	\$			
VA compensation	\$	\$	\$	\$			
Retirement (e.g., pension)	\$	\$	\$	\$			
Military entitlements	\$	\$	\$	\$			
Other:	\$	\$	\$	\$			
Total	\$	\$	\$	\$			

HOUSEHOLD MEMBERS WHOSE INCOME IS LISTED ABOVE						
Name	Income source	Monthly income	Date of birth			
N. N. State						
	410.0					

7. SOURCE OF DOWN PAYMENT AND CLOSING COSTS	
Where will you get the money to make the down payment or pay for closing costs (for example, savings or gifts from family member or others; any grants for which you have or intend to apply)? If you borrow the money, whom will you borrow it from, and how will you pay it back?	

8. ASSETS							
Type of asset and name of bank, savings and loan, credit union, retirement account, etc. (Do not include land here.)	Address	City, state	ZIP	Account number	Current balance/ value/vested amount (if applicable)		
					\$		
					\$		
					\$		
					\$		
					\$		
	A STATE OF THE STA				\$		
			- A		\$		

9. LIABILITIES AND EXPENSES							
TO WHOM DO YOU OWE MONEY?		Applicant Co-applic			Co-applicant		
Account	Monthly payment	Unpaid balance	Months left to pay	Monthly payment	Unpaid balance	Months left to pay	
Auto loan	\$	\$		\$	\$		
Installment (e.g., boat, personal loan)	\$	\$		\$	\$		
Lease (e.g., furniture, appliances — includes rent-to-own)	\$	\$		\$	\$		
Alimony/separate maintenance	\$	\$		\$	\$		
Child support	\$	\$		\$	\$		
Revolving (e.g., credit cards)	\$	\$		\$	\$		
Student loan debt	\$	\$		\$	\$		
Open 30 days (balance paid monthly, e.g., travel card)	\$	\$		\$	\$		
Medical debt	\$	\$		\$	\$		
Other	\$	\$		\$	\$		
Other	\$	\$		\$	\$		
Total	\$	\$		\$	\$		

MONTHLY EXPENSES						
Account	Applicant	Co-applicant	Total			
Rent	\$	\$	\$			
Utilities (electricity, water, gas)	\$	\$	\$			
Insurance (rental, car, health, etc.)	\$	\$	\$			
Child care	\$	\$	\$			
Internet service	\$	\$	\$			
Cell phone	\$	\$	\$			

Land line	\$ \$	\$
Business expenses	\$ \$	\$
Union dues	\$ \$	\$
Transportation expense (gas, bus pass, vehicle upkeep, etc.)	\$ \$	\$
Food and essential supplies	\$ \$	\$
Entertainment	\$ \$	\$
Other	\$ \$	\$
Other	\$ \$	\$
Total	\$ s	\$

10. DECLARATIONS					
Please check the box beside the word that best answers the following questions for you and the co-applicant.	Applica	ant	Co-app	olicant	
a. Are there any outstanding judgments because of a court decision against you?	☐ Yes [	□No	☐ Yes	□ No	
b. Have you declared bankruptcy within the past seven years?  If YES, identify the type(s) of bankruptcy:   Chapter 7   Chapter 11   Chapter 12   Chapter 13	☐ Yes [	□ No	☐ Yes	□ No	
c. Have you had any property foreclosed upon in the past seven years?	☐ Yes □	□No	☐ Yes	□ No	
d. Are you party to a lawsuit in which you potentially have any personal financial liability?	☐ Yes ☐	□No	☐ Yes	□ No	
e. Have you conveyed title to any property in lieu of foreclosure or completed a pre-foreclosure sale or short sale (where the lender agreed to accept less than the outstanding mortgage balance due) within the past seven years?	☐ Yes □	□No	☐ Yes	□ No	
f. Are you currently delinquent or in default on any federal debt or any other loan, mortgage financial obligation or loan guarantee?	☐ Yes ☐	□No	☐ Yes	□ No	
g. Are you a co-signer or guarantor on any debt of loan that is not disclosed on this application?	☐ Yes □	□No	☐ Yes	□ No	
h. Are you a U.S. citizen or permanent resident?	☐ Yes ☐	□No	☐ Yes	□ No	
Note: If you answered "yes" to any question a through g, or "no" to Question h, please explain on a separate piece of pape	r.				
	-3				

#### 11. AUTHORIZATION, AGREEMENT AND RELEASE

I understand that by filing this application, I am authorizing Habitat for Humanity to evaluate my actual need for the Habitat homeownership program, my ability to repay an affordable loan and other expenses of homeownership, and my willingness to be a partner through sweat equity and otherwise according to Habitat for Humanity policy.

I understand that the evaluation will include personal visits, a credit check and employment verification (if applicable). I have answered all the questions on this application truthfully and accurately, and if any of the information provided changes after I submit this application, I will supplement this application, as applicable. I understand that if I have not answered the questions truthfully, accurately or completely, or fail to supplement this application as necessary to maintain its accuracy and completeness, my application may be denied, and that even if I have already been selected to receive a Habitat home, I may be disqualified from the program and forfeit any rights or claims to a Habitat home. The original or a copy of this application will be retained by Habitat for Humanity even if the application is not approved.

If this application is created as (or converted into) an "electronic application," I consent to the use of "electronic records" and "electronic signatures" as the terms are defined in and governed by applicable federal and/or state electronic transaction laws. I intend to sign and have signed this application either using my: (a) electronic signature or (b) a written signature and agree that if a paper version of this application is converted into an electronic application, the application will be an electronic record, and the representation of my written signature on this application will be my binding electronic signature.

I also understand that Habitat for Humanity screens all applicants on the sex offender registry. By completing this application, I am submitting myself to such an inquiry. I further understand that by completing this application, I am submitting myself to a criminal background check.

Applicant signature	Date	Co-applicant signature	Date
X		X	

PLEASE NOTE: If more space is needed to complete any part of this application, please use a separate sheet of paper and attach it to this application. Please mark your additional comments with "A" for applicant or "C" for co-applicant.

#### 12. RIGHT TO RECEIVE COPY OF APPRAISAL

This is to notify you that if you qualify for the homeownership program and complete the program requirements, we may order an appraisal to determine the value of a home that you may be eligible to purchase, and we may charge you for this appraisal. Upon completion of the appraisal, we will promptly provide a copy to you, even if the loan does not close.

Applicant's name	Co-applicant's name

#### 13. DEMOGRAPHIC INFORMATION

#### PLEASE READ THIS STATEMENT BEFORE COMPLETING THE BOX BELOW:

The purpose of collecting this information is to help ensure that all applicants are being treated fairly, that the housing needs of communities and neighborhoods are being fulfilled, and to otherwise evaluate our programs and report to our funders. For residential mortgage lending, Federal law requires that we ask applicants for their demographic information (ethnicity, sex and race) in order to monitor our compliance with equal credit opportunity, fair housing and home mortgage disclosure laws. You are not required to provide this information but are encouraged to do so. You may select one or more designations for "Ethnicity" and one or more designations for "Race." The law provides that we may not discriminate on the basis of this information or on whether you choose to provide it. However, if you choose not to provide the information and you have made this application in person, federal regulations require us to note your ethnicity, sex and race on the basis of visual observation or surname. The law also provides that we may not discriminate on the basis of age or marital status information you provide in this application. If you do not wish to provide some or all of this information, please check below.

Applicant		Co-app	licant
Ethnicity (check one or more):  Hispanic or Latino  Mexican Puerto Rican Companic or Latino - Origin: For example: Argentinean, Colombian, Domain Salvadoran, Spaniard, and so on.  Not Hispanic or Latino I do not wish to provide this information		Ethnicity (check one or more):  Hispanic or Latino Mexican Puerto Rican Other Hispanic or Latino – Origin: For example: Argentinean, Colomb Salvadoran, Spaniard, and so on.  Not Hispanic or Latino I do not wish to provide this information	
Sex:	provide this information	Sex:	t wish to provide this information
Race (check one or more):		Race (check one or more):	
☐ American Indian or Alaska Native —  Name of enrolled or principal tribe:		☐ American Indian or Alaska Native — Name of enrolled or principal tribe:	
	] Filipino ] Vietnamese kistani, Cambodian, and so on.	☐ Asian ☐ Asian Indian ☐ Chinese ☐ Japanese ☐ Korean ☐ Other Asian — race: For example: Hmong, Laotian, Th	☐ Filipino ☐ Vietnamese ai, Pakistani, Cambodian, and so on.
□ Native Hawaiian or Other Pacific Islander □ Native Hawaiian □ Guamanian or Chamorro □ Samoan □ Other Pacific Islander — race: For example: Fijian, Tongan, and so on. □ White		<ul> <li>□ Native Hawaiian or Other Pacific Islander</li> <li>□ Native Hawaiian □ Guamanian or Chamorro □ Samoan</li> <li>□ Other Pacific Islander — race:</li> <li>For example: Fijian, Tongan, and so on.</li> <li>□ White</li> </ul>	
☐ I do not wish to provide this information		$\square$ I do not wish to provide this information	
		1	
To b	e completed only by the p	erson conducting the interview	
Was the ethnicity of the Borrower collected on Was the sex of the Borrower collected on the b Was the race of the Borrower collected on the l	asis of visual observation or sur	rname?	
This application was taken by:  Interviewer's name (print Face-to-face interview (included electronic		pe)	Interviewer's phone number
media w/video component)	Interviewer's signature		Date

#### 14. UNMARRIED ADDENDUM

FOR BORROWER SELECTING THE UNMARRIED STATUS
Lender instructions for using the Unmarried Addendum: The lender may use the Unmarried Addendum only when a borrower selected "Unmarried" in Section 1 and the information collected is necessary to determine how state property laws directly or indirectly affecting creditworthiness apply, including ensuring clear title. For example, the lender may use the Unmarried Addendum when the borrower resides in a state that recognizes civil unions, domestic partnerships or registered reciprocal beneficiary relationships or when the property is located in such a state. "State" means any state, the District of Columbia, the Commonwealth of Puerto Rico, or any territory or possession of the United States.
If you selected "Unmarried" in Section 1:  Is there a person who is not your legal spouse but who currently has real property rights similar to those of a legal spouse?   No  Yes
If YES, indicate the type of relationship and the state in which the relationship was formed. For example, indicate if you are in a civil union, domestic partnership, registered reciprocal beneficiary relationship, or other relationship recognized by the state in which you currently reside or where the property is located.
☐ Civil union ☐ Domestic partnership ☐ Registered reciprocal beneficiary relationship ☐ Other (explain):
State:

### **Equal Credit Opportunity Act Notice**

The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status or age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that monitors compliance with this law concerning this company is the Federal Trade Commission, with offices at FTC Regional Office for the East Central Region, 1111 Superior Avenue, Suite 200, Cleveland, Ohio 44114-2507 or Federal Trade Commission, Equal Credit Opportunity, Washington, DC 20580.

You need not disclose income from alimony, child support or separate maintenance payment if you choose not to do so. However, because we operate a Special Purpose Credit Program, we may request and require, to determine an applicant's eligibility for the program and the affordable mortgage amount, information regarding the applicant's marital status; alimony, child support and separate maintenance income; and the spouse's financial resources.

Accordingly, if you receive income from these sources and do not provide this information with your application, your application will be considered incomplete, and we will be unable to invite you to participate in the Habitat program.

Applicant(s):	
X	X
Print name:	Print name:
Date:	Date: